

# Rental Property Questionnaire - 2025



north canterbury tax

If part of your home is set aside principally for business use as an office/workshop/storage area, please provide the following details:

<b>Client Name</b>
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## Property Details

Address of rental property	If property was not rented for a full 12 months, please provide details of why it was vacant and the number of days vacant _____

## Rental Income and Expenses

Please supply bank statements clearly identifying and detailing all transactions that relate to the rental properties **OR**  
 Please provide details of the following for each rental property. Use a separate sheet if necessary.

**Income**

Total rent received

**Expenses**

Accounting Fee		Phone	
Advertising (to rent)		Power	
Bank fees		Rate	
Insurance		(including regional council rates)	
Legal fees		Repairs and Maintenance	
Management fees		(attach details of invoices)	
Mortgage interest		Valuation fees	
(attach copy of loan summary/ statements from bank)		Water rates	

**Details of any other expenses relating to rental property**

## Details of visits to inspect property/conduct property business:

Date	Details	Kilometres

Please attach all relevant documentation, including property manager's statements, and details of any assets purchased over \$1,000